



The Health Services Authority is responsible for the provision and administration of primary and secondary levels of healthcare services and public health functions for residents of the three Cayman Islands through a 127-bed hospital on Grand Cayman, a 18-bed hospital in Cayman Brac, satellite outpatient clinic in Little Cayman and four District Health Centers on Grand Cayman offering the most comprehensive range of inpatient and outpatient services in a single health system in the Cayman Islands.

We invite applications for the following position:

OPHTHALMIC TECHNICIAN

Salary range: CI\$65,640 - CI\$88,248 per annum

The Ophthalmic Technician assists the Ophthalmologist with triaging, performs diagnostic tests, pre-testing and general ophthalmic procedures including laser, and minor operations.

Primary Responsibilities: The successful candidate will assist with managing the daily operations of the Eye Clinic and act as a surgical coordinator for all ophthalmology surgeries within the department. Recognize common eye diseases and disorders with an understanding of eye disease evolution and procedures used to treat them. This includes having a good knowledge of common ocular manifestations of systemic diseases, and a good knowledge base of the science of optics and refractive states of the eye. Take an active role in preventing the spread of microorganisms (standard & universal precautions) using your understanding of purpose and actions of pharmaceuticals in ophthalmology. Prepare for and assist with in-office minor surgical procedures. Ensure that there are always adequate supplies and materials for the delivery of Ophthalmology services without disruption or loss of quality. Liaise with receptionist to ensure appointment scheduling is efficient.

Qualifications and Experience: The successful candidate must have current certification as a Certified Ophthalmic Technician (C.O.T.) with an appropriate body i.e., ICAHPO and at least five (5) years of relevant experience in a clinical position in an Ophthalmology environment. Must have interpersonal skills, ability to work effectively as a team player, multi-tasking, high attention to accuracy and efficiency. Must possess other essential skills such as visual acuity measurement, Auto Refraction, Tonometry, Pupil function assessment, Test and measure eye muscle function, Visual field testing, Pachymetry, Keratometry, Corneal topography, Optical Coherence Tomography, A and B-scan ultrasonography, Laser Optical Biometry, and Specular Microscopy. The successful candidate **must** be registered in either of the following jurisdictions to be eligible to practice in the Cayman Islands; Jamaica, USA, UK, Canada, South Africa, New Zealand and/or Australia.

A remuneration and benefits package, commensurate with experience and qualifications will be offered to the successful candidate.

NOTE: Incomplete applications will not be considered. All applicants must complete and submit a HSA Application Form, and resume via e-mail to hsa.jobs@hsa.ky using pdf format. Log on to our website at www.hsa.ky to access Application Form and Job Description.

Deadline for post: July 31st, 2025

Committed to Caring for You



Job Description

Job title	<i>Ophthalmic Technician</i>	Job Holder	
Reports to	<i>Medical Director</i>	Section	<i>Ophthalmology/ Eye Clinic</i>

Background Information

The Cayman Islands Health Services Authority (“HSA”) provides and administers health care services and public health functions for residents of the Cayman Islands in accordance with the National Strategic Plan for Health.

Services are delivered primarily through the 124-beds at the Cayman Islands Hospital (the country’s principal health care facility), and the 18-beds at the Faith Hospital on Cayman Brac. Ancillary services are offered at district health centres, and clinics for dental and ophthalmologic care. Residents of Little Cayman can access care through the island’s clinic which is a purpose-built facility.

Job purpose

To assist the Ophthalmologist with triaging, perform diagnostic tests, pre-testing and general ophthalmic procedures including laser, and minor operations. Assist with managing the daily operations of the Eye Clinic. Surgical coordinator for all Ophthalmology surgeries within the department.

Dimensions

The role reports to the Ophthalmologist responsibility for certain elements of the operational functions, this role is a significant support role for the Ophthalmologists in the delivery of efficient and effective eye care. This role will contribute to assisting in recoding of expenditure and the achievement of revenue.

- a) Monitors the department annual budget
- b) Monitor daily revenue

Duties and responsibilities

- Ensures the consistent and fair application of all the Authority’s Human Resources Policies and Procedures
- Supports the Head of Department in the monitoring of the Authority’s standards of behaviour, conduct and performance for staff employed within the Ophthalmology Department.

- Ensures that there are at all times adequate supplies and materials for the delivery of Ophthalmology services without disruption or loss of quality. Liaises with receptionist to ensure appointment scheduling is efficient.
- Works as part of a multi-disciplinary team thereby contributing significantly to the overall care of the patients of the Ophthalmology Department.

Qualifications, Experience & Skills Requirement

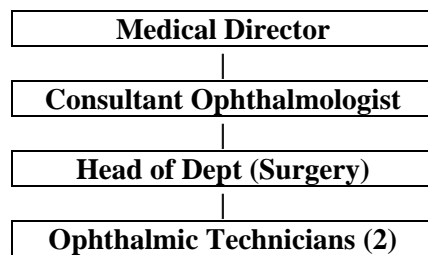
- Have current certification as COT with appropriate body i.e., IJCAHPO

Essential Clinical skills include:

- Visual acuity measurement
- Auto Refraction
- Tonometry
- Pupil function assessment
- Test and measure eye muscle function
- Visual field testing
- Pachymetry
- Keratometry
- Corneal topography
- Optical Coherence Tomography
- A and B-scan ultrasonography
- Laser Optical Biometry
- Specular Microscopy
- Prepare for and assist with in-office minor surgical procedures
- Must be able to recognize common eye diseases and disorders, with an understanding of eye disease evolution and procedures used to treat them. Have a good knowledge of common ocular manifestations of systemic diseases and bases of the science of optics and refractive states of the eye. Have an understanding of the purpose and actions of pharmaceuticals in ophthalmology. Take an active role in preventing the spread of microorganisms – standard & universal precautions. Post-holder must be organized and efficient in managing and triaging patient flow of the eye clinic
- The job holder should have at least five years of relevant experience, of which should have been spent in a clinical position in an Ophthalmology environment. Interpersonal skills, ability to work effectively as a team player, multi-tasking, high attention to accuracy and efficiency are key attributes for this position.
- Excellent oral and written skills.

- Proficient computer skills; Microsoft Office and Electronic Medical Records documentation

Reporting Relationship



Other Working Relationships

- The post-holder will liaise with staff at all levels throughout the organization.
- Direct contact with patients and customers of the Authority.

Decision Making Authority and Controls

The post-holder as a clinic Manager has decision-making authority within guidelines and will make decisions that influence the successful delivery of service and the expenditure of the budget figures identified in the dimensions of this job description.

Working conditions

One of the challenges is dealing with the public and their frustrations. It is also difficult to weigh the public demands with the demands of the clinicians. Keeping calm while working under pressure, is essential to the job.

It is essential that the post-holder help organise and try to keep the Department running as a team, to ensure staff are motivated and work well with each other.

A flexible work schedule is required.

Physical requirements

This position requires moderate physical activity such as standing for long periods, moving large equipment tables around and moving throughout the clinic.

Problem/Key Features

To achieve a high-quality patient centered service, while meeting the demands of a changing and developing service.

Among the key issues of the job are managing the needs of the patients (i.e. long waiting lists) with the facilities available.

There are a range of administrative tasks and clinical duties which can be difficult to balance sufficient time for everything.

Evaluation Metrics

Evaluation is based on job specific performance standards.

Approved by:	
Date approved:	
Reviewed:	<i>CHRO Reviewed 29/11/2022</i>
Next Review	
Employee Signature: Date:	
Employer Signature: Date:	